What is the Office of Policy & Compliance?

The Office of Policy & Compliance (OPC) at CSU is a department within the Division of University Operations. Its responsibilities include helping to create university-wide policies governing administrative and other matters at CSU. University policies, manuals and guides are housed in OPC’s Policy Library, which is a public-facing website. OPC helps research, draft, revise, gain approval for, implement and communicate about policies, emphasizing the involvement of stakeholders and impacted parties during the policy development process. On OPC’s main page, you will find links to learn more about how policies are developed, what policies are currently under development, and where to search for policies.

In addition, OPC helps foster compliance with university policies as well as external laws and regulations. On the compliance portion of our site, a link is provided to a table of regulations and the related CSU policies. For assistance with compliance questions, contact OPC or the contacts listed on the front of every university policy.

University Alcohol and Drug Policy

As an institution receiving federal funds, CSU is required to comply with the Communities Act (DFSCA). Requirements of the DFSCA are enforced by the U.S. Department of Education, and penalties may be assessed for violations. The law requires institutions to curb harmful and illegal substance use by distributing a comprehensive policy, enforcing alcohol and other drug-related standards of conduct, and implementing strong prevention programs. This is just one of the reasons why CSU has adopted a policy on alcohol and drugs for its campus community.

The policy focuses on keeping illegal drugs out of campus life, helping foster and promote the health and safety of everyone on campus, and assuring that alcohol and drug use do not create unsafe environments. Students and employees are expected to come to learn and work unimpaired by substance abuse. Among its provisions, the CSU policy includes prohibitions on:

- Possessing, selling or distributing anabolic steroids or drugs.
- Possessing, selling or distributing alcoholic beverages and illicit drugs on campus in violation of applicable laws.
- Working or attending classes or CSU activities while impaired by alcohol or drugs or as to adversely affect job or academic performance.
- Impairment by alcohol or drugs while operating a university vehicle or machinery, being in a high-risk area such as a laboratory or machine shop or working with children.

Serving alcohol at a university event, gathering or function without the necessary permission and safeguards. The policy provides examples of when it is appropriate and not appropriate to include alcohol at an event or function. Learn more at http://policies.colostate.edu.

Electronic Signatures Now in Use at CSU

For many years, the law has recognized that electronic signatures on documents and instruments may be considered as valid as ink signatures. CSU has adopted a policy on Electronic Signatures that allows and promotes the use of e-signatures on both internal documents and contractual agreements without outside parties. The policy specifically approves of two e-signature software programs, Adobe and DocuSign, both of which are in common use at CSU today, and requires special permission before purchasing other e-signature programs. With this policy in place, we hope to facilitate the use of e-signatures in order to be more efficient and sustainable.

New policies approved or revised since January 1

- Public Art Policy
- Electronic Signatures Policy
- Wheeled Conveyances
- International Travel Policy
- FERPA
- Vehicle Safety & Access
- Information Collection
- Campus Safety (Clery Act)
- Classified Research
- Building Access, Security, and Keys
- Central Communications
- Smoking, Vaping and Tobacco

Policies Under Development

- Service Carts Policy
- Administrative Professionals and Non-Tenured Academic Faculty
- Acceptable Use for Computing and Networking Resources
- Electronic Identity
- Information Technology Security

To receive this informational newsletter in your in-box every quarter, please sign up for our listeners here: https://col.st/6S4QG

Questions? Please contact us at: 970-491-5257 or Opc_general@mail.colostate.edu.